

# RECORDING STUDIO SERVICES



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## RECORDING STUDIO SERVICES

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### 1. INTRODUCTION

Bring us your home studio tracks and we can add professional quality vocal, or alternatively, bring us a finished track, and we can run this through our system to fatten, sweeten or add air to your sound. If you have a particular project in mind, or wish to record an Album, EP, Radio Demos, Mix CDs, Editing, Vocal Recording, Song Arrangements, Mixing, Remixing, Mastering and Voiceovers full album, give us a call and we'll take you through the options available to you.

### 2. BOOKINGS

If you would like to book studio time, please phone us to discuss some dates. Please read and fill in the condition form. Please make sure that all group members are aware of the conditions and read the enclosed information. Please send your deposit by cheque with the bottom of this page. No refund will be given for clients arriving late or missing time.

All bookings must be secured with 25% deposit paid in advance. Rescheduled or cancellation of bookings, 24 hours prior to booked time may lead to loss of deposit.

The CLIENT will be responsible for rescheduling/cancellation charges of scheduled session or service. This will invoke one of the following charges:

- a) **£30**, if occurs within 3 hours of scheduled recording session or service
- b) **£20**, if occurs within 6 hours of scheduled recording session or service
- c) **£10**, if occurs within 12 hours of scheduled recording session or service
- d) **£ 5**, if occurs within 24 hours of scheduled recording session or service

**Please refer to 'Working Agreement' document in relation to the general the CLIENT must conduct themselves with the recording studio.**

### 3. PAYMENTS

The CLIENT is responsible for all money due to the COMPANY, and shall make payment to the COMPANY. Payment can be made by cash, cheque or bank transfer. All recordings will remain the property of the COMPANY until receipt of payment.

#### **TERMS OF PAYMENTS ARE AS FOLLOWS:-**

- a) **Payment in Advance:** The CLIENT must pay in full in advance of each session.
- b) **Payment upon Conclusion:** The CLIENT must pay in full upon conclusion of each session.
- c) **Payment within 14 days:** The CLIENT must pay in full value of invoice with 14 days.
  - The COMPANY will send out invoice the 'Client' for any services carried out.
  - The CLIENT must make a payment with 14 days of invoice date.
  - The CLIENT will invoke a 10% late payment charge per week on original invoice value.

### 4. SERVICE CHARGES

DESCRIPTION OF WORKS		MON TO FRI	SAT/BANK	SUN
a)	INSTRUMENTALS / BEATS	FROM £30/TK		
b)	VOCAL RECORDING	£10/HR	£15/HR	£20/HR
c)	MIXING, ARRANGING & EDITING	£30/TK	£35/TK	£40/TK
d)	DIGITAL AUDIO MASTERING	£15/TK	£20/TK	£25/TK
e)	BACKING TRACK	£5/TK	£10/TK	£10/TK
f)	POST PRODUCTION DEMO	£5/TK		
g)	COMPILATION AUDIO CD	FROM £15		

PRICES HELD UNIT THE END OF 31/12/07 ALL PRICES INCLUDE VAT

- a) INSTRUMENTAL/BEAT:** This is the purchase of the Leasing Rights which entitles the client use on the instrumental/beat a permitted; Royalty free. All profits generated from the sales of any product, will remain with the client. A small administration fee maybe charge to the client for preparation of Copyright Licence Contract. Accreditation to the company must be made on any publication or products deriving from the use of the instrumental (as shown "Produced by: Ace Of Jacks for Ace Of Jacks Records"). Instrumental/Beat can be made available on data CD-R in wave format 24bit/44.1kHz. Normally as 3 separated tracks (Drums, Bass & Melody). The Client is fully responsible for gaining any required sample clearance for any sampled material which is contained within the instrumental/beat.
- b) VOCAL RECORDING:** Charged hourly; All recording & sequencing data is backed up electronically for 6 months (maximum) storage of all track, mix settings and mastering data.
- c) MIXING, ARRANGING & EDITING:** Charge per track. Services include Midi & Audio Arrangements, Digital audio enhancement, Sample rate conversion, and vocal pitch correction programming/harmony generation, if required. CD back up of all recording & sequencing data and 6 months (minimum) storage of all tracks, mix settings and mastering data.
- d) DIGITAL AUDIO MASTERING:** Charged per track, which includes Compression, Multi-band Compression, Equalization, Normalization, Noise Reduction, and Media Conversion. CDR is provided.
- e) BACKING TRACK:** Charged per track, for superb quality professional backing tracks custom made for live performances.
- f) POST PRODUCTION DEMO:** Charged per track, as raw mix down. CDR is provided or a mp3 file. The material will be deleted from the hard disks at the end of each project.
- g) COMPILATION AUDIO CD:** Charged per CD. To compile a professional mastered audio CDs to Red Book specification with up to 12 separate tracks). CDR is provided.



## RECORDING STUDIO SERVICES

### 5. CONTRACT

THIS CONTRACT IS MADE AND ENTERED INTO AS OF THIS DAY \_\_\_\_\_ BETWEEN \_\_\_\_\_ (HEREIN REFERRED TO AS "CLIENT") AND ACE OF JACKS RECORDS (HEREIN REFERRED TO AS "COMPANY.")

- a) CLIENT agrees to the service charges and rates as shown in 'Section 4: Service Charges in 'Recording Studio Services' document.
- b) CLIENT is responsible for all money due to COMPANY, and shall make payment to COMPANY as stated in section 4 - Service Charges of 'Recording Studio Services' document.
- c) In the event of loss to or damage of CLIENT recording media due to wilful negligence, COMPANY shall be responsible for replacement of no more than the value of the total replacement cost of the unrecorded media and COMPANY time to date devoted to said recording media.
- d) COMPANY shall endeavour to secure all other property left on premises by CLIENT, (other than recording media) but is not responsible for loss due to theft, fire, act of God or other unnamed occurrence.
- e) In the event CLIENTS recording media have been stored on premises, COMPANY shall not release said media until all money due COMPANY have been paid.
- f) Receipt of recording media from COMPANY to CLIENT is acknowledgement between both parties that the quality of all services rendered by COMPANY is satisfactory to CLIENT and shall release COMPANY from any and all liability regarding said recording media and services rendered.
- g) In the event of cancellation of recording session or other scheduled service by CLIENT, the CLIENT shall pay as cancellation/scheduling charge as stated in 'Section 2 in the 'Recording Studio Service' document.
- h) CLIENT shall be responsible for any loss or damage to COMPANY property incurred by CLIENT, employees of CLIENT, guests of CLIENT, or agents of CLIENT acting under CLIENTS instruction, as a result of misuse, negligence, and or carelessness as stated in the 'Working Agreement' document; section 5.1 "*The CLIENT will be liable for any damage he/she inflict to any studio property. (The full cost of repairs/replacement will be billed to the CLIENT"*
- i) This constitutes the entire agreement between CLIENT and COMPANY, and may not be modified, changed, or terminated in any way unless there is a written agreement signed by both parties.

**The signatures below confirm all parties involved understand this agreement in full and feel it is fair and just.**

By: \_\_\_\_\_ COMPANY

By: \_\_\_\_\_ CLIENT

